



Please return completed application and **Test Fee**:
 City of Omaha Plumbing Board
 Omaha/Douglas Civic Center
 1819 Farnam St #1110
 Omaha, NE 68183

Examination Application

Journeyman Plumber

Master Plumber

If exam accommodations are needed, please advise Jim Wonder.

The application deadline is the 15th of March, June, September and December at 9:00 AM for testing in May, August, November and February.

Please list your full legal name. Include "Jr.", "Sr.", and "III" as appropriate.

First Name:	MI:	Last Name:
Address:		City/State/Zip:
Phone (required):	Email (required):	

Names and Addresses of Current & Previous Employers: (Provide additional information on the back of this form)

Employer:		
Address:		City/State/Zip:
Contact Person:	Phone (required):	Email (optional):
Employed From:	To:	

Employer:		
Address:		City/State/Zip:
Contact Person:	Phone (required):	
Employed From:	To:	

Employer:		
Address:		City/State/Zip:
Contact Person:	Phone (required):	
Employed From:	To:	

Do you have a Journeyman License? Yes No

Do you have a Masters License? Yes No

Please submit copies of any current or expired plumbing licenses you have.

License #1 Issued by (City/State)	Date Issued:
Qualifications to take the exam:*	
Test criteria **	

License #2 Issued by (City/State)	Date Issued:
Qualifications to take the exam:*	
Test criteria **	

License #3 Issued by (City/State)	Date Issued:
Qualifications to take the exam:*	
Test criteria **	

***Qualifications would be number of years of apprenticeship (on the job training) and if any organized instruction related to the plumbing trade (list years/hours and school).**

****Test criteria would be the number of written questions, was it required to draw a plumbing system and was there a practical portion of the test. Was the test an open book?**

On the Job Hours						
	Year	Year	Year	Year	Year	Year
Month						
January						
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total						

Please provide proof of employment. This may be done by notarized letter on company letterhead, which lists the total number of hours worked per year.

School Attended	Year Attended	Class Hours
Total Hours		

Please provide proof of school attendance. Your proof of schooling MUST include the total number of classroom hours that you completed.

*This page **must** be completed in order to be accepted. Applications that are not completed will be returned to the applicant.

All applications for examination must include the testing fee. No application will be processed without the testing fee. The applicant may not postpone an examination or receive a refund without Plumbing Board approval.

Test fee for Journeyman is \$50.00.

Test fee for Master is \$75.00.

Section 49-241—Applicant qualifications (Journeyman Plumber)

An applicant for a license as a journeyman shall submit evidence of one of the following qualifications to be eligible to sit for the licensure examination:

- (a) Completion of a four consecutive year apprenticeship program certified by the city; or
- (b) Completion of a course of study with an equivalent number of instructional hours and on-the-job experience hours as required by a certified city program; or
- (c) Completion of a training period extending at least seven consecutive years, where the applicant worked a minimum of 300 hours each of the seven years to accrue a minimum total of 7,000 hours; or
- (d) Licensed as a journeyman in a city of equivalent size that requires similar qualification criteria; or
- (e) If the community in which the applicant has worked does not require instruction to obtain a license, the plumbing board may accept a properly issued plumbing license or sufficient on-the-job training, provided the applicant demonstrates a minimum of eight consecutive years of plumbing installation experience with a minimum of 300 hours worked each of the eight years to accrue a minimum total of 14,000 hours.

Section 49-231 Applicant qualifications (Master Plumber)

An applicant for a license as a master plumber shall submit evidence of one of the following qualifications to sit for the licensure examination:

- (a) Four consecutive years' experience in the installation of plumbing systems while holding a journeyman license issued by the city; or
- (b) Evidence of qualifying as a master plumber in a city of equivalent size that requires similar qualification criteria; or
- (c) If the community in which the applicant has worked does not require instruction to obtain a license, the plumbing board may accept a properly issued plumbing license from said community or sufficient on-the-job training, provided the applicant demonstrates a minimum of 12 consecutive years of plumbing installation experience with a minimum of 300 hours worked each of the 12 years to accrue a minimum total of 21,000 hours.

Signature: _____

Date: _____

If you wish to pay by credit card please complete the following form.

I authorize the City of Omaha to charge my account for the attached fees.			
Name on credit card:			<input type="checkbox"/> I am paying my fee. <input type="checkbox"/> My employer is paying my fee.
<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD	Card Number:	Expiration Date:	Security Code:
Billing Address:			City/State/Zip:
Signature	Print Name	Date	

Visit the Planning Department's site on the Internet at www.cityofomaha.org/planning/